

Minutes  
Swift County RDA Board Meeting  
Wednesday, January 10, 7:00 a.m., DeToy's Family Restaurant

Members Present: Ann Delgehausen, Jon Erickson, Belinda Sanders, Dick Hanson,  
Ed Ulmaniec, Eric Rudningen

Members Absent: Tim Wengler

Staff Present: Ryan Krosch – Interim RDA Executive Director

Others Present: Paul Kittelson

President Ulmaniec called the meeting to order at 7:00 a.m.

**Agenda**

There were no additions or corrections to the agenda.

*On a motion by Erickson, seconded by Sanders, the agenda was approved.*

**Election of Officers and Board Re-appointment**

The RDA Bylaws require election of officers at the first meeting of the calendar year. The Board discussed who was interested in serving these officer positions. Ed Ulmaniec was nominated for President, Ann Delgehausen was nominated as Vice-President and Belinda Sanders was nominated as Secretary/Treasurer. Ulmaniec asked for any other nominations. No more nominations were made.

*On a motion by Erickson, seconded by Sanders, the slate of officers were approved as nominated.*

Krosch noted that Pete Peterson was re-appointed as a RDA Board member by the County Board.

**Minutes**

The Board reviewed the minutes from the December 13, 2006 RDA Board meeting.

*On a motion Hanson, seconded by Delgehausen, the minutes of the December 13, 2006 RDA meeting were approved as mailed.*

**Financial Report**

The Board reviewed the December 2006 financial statements for the RDA. The RDA financial report was completed by Conway, Deuth and Schmiesing. Krosch handed out the RLF Report for December.

*On a motion by Sanders, seconded by Erickson, the financial reports were approved.*

## **Reports and Correspondence**

Krosch reviewed the Executive Director Report with the Board. The significant correspondence file was passed around the table.

## **Old Business**

### Discuss RDA Executive Director Position

Since the December RDA Board meeting, the County Board asked the RDA to not move forward with hiring an RDA Director until they had a chance to look at more options for this position and a county administrator position. The Board discussed the conversation that occurred at the January 5th County Board meeting regarding the hiring of an RDA Director and County Administrator. The Board discussed contacting the County Commissioners individually to talk about the hiring of an RDA Director. The County Board was planning on discussing these positions again at the January 16th County Board meeting.

The Board informed Krosch to proceed as planned with hiring the RDA Director if the County Board approves the hiring of the position.

## **New Business**

### Board Vacancies

Krosch discussed with the Board the current Board vacancies. Rob Wolfington has completed his final term and Carlton Nelson resigned his position because of a busy schedule. Krosch stated that three individuals were interested in serving on the RDA Board. These individuals are Jason Heinecke (Appleton), Paul Kittelson (Benson) and Jim Falk (Kerkhoven). The Board discussed the need to have someone from city government on the Board and that Kittelson could serve that role as Mayor of Benson. The Board also discussed the need to try to get more people from the Appleton area involved on the RDA Board.

***On a motion by Ulmaniec, seconded Delgehausen, to Board approved a recommendation to the County Board to appoint Paul Kittelson to fill Rob Wolfington's Board position and Jason Heinecke to fill the remainder of Carlton Nelson's Board position.***

### Ridgewater College scholarship request

The Board reviewed a request from Ridgewater College to again contribute \$500 to a scholarship to be awarded to a Swift County student enrolled in the small business management program. The RDA made a \$500 contribution last year that was awarded to Amy Stitt.

***On a motion by Sanders, seconded Erickson, the Board approved a \$500 contribution to Ridgewater College for a scholarship to be awarded to a Swift County student enrolled in the small business management program.***

Annual meeting date - March

The Board discussed a date for the RDA and GROW Annual Meeting. The Board decided to have the meeting at the Benson VFW on March 29<sup>th</sup> at noon. The Board asked Krosch to see if the VFW was available for that date and time and to arrange for a meal to be served. The Board also asked Krosch to invite a representative from both FibroMinn and North American Fertilizer to come talk about their projects.

**Announcements**

The next Swift County RDA Board meeting will be held on Thursday, March 1, 2007, at 7:00 a.m. at DeToy's Family Restaurant.

Krosch informed the Board that a PTAC workshop titled "Doing Business with the State of Minnesota" would be held on January 26<sup>th</sup>. The workshop is for businesses interested in selling goods or services to the State of Minnesota.

Krosch gave the dates he would be in the RDA office for the rest January.

The meeting was adjourned at 8:30 a.m.

Respectfully submitted by:

Ryan Krosch  
Interim Executive Director